



Roger North Long and Partners

Chartered Surveyors

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Vanguard Way  
Cardiff  
CF24 5PJ  
Tel: 029 2048 4484  
Email: [info@rogernorthlong.co.uk](mailto:info@rogernorthlong.co.uk)

Dear Sir/Madam,

In the relation to the Cladding remediation works at the Linx we will be hosting a leaseholder meeting via video link (MS Teams) to provide an overview of the project progress to date and explain the plans moving forward. The meeting is planned for the 4th February 2025 at 18:00 – 19:00.

The meeting will be recorded and circulated to all leaseholders after the event.

Should you have any immediate queries that you would like addressed can you please email these to me on [richard@rogernorthlong.co.uk](mailto:richard@rogernorthlong.co.uk)

We anticipate that during the meeting further queries will be raised following and during the presentation. You are welcome to use the online chat tool that will be available or send in queries via email to myself.

A list of frequently asked questions will also be circulated following meeting and this should cover many of the general queries / concerns you may have.

As we are expecting a large number of leaseholders to attend the meeting the chat function will be enabled throughout. This will be the only means for questions to be asked and can be asked at any time during the presentation. Questions will be answered at the end of the session. Any questions that are not answered during the presentation will be responded to in writing after the event and responses will be distributed to all leaseholders. For clarity, only the presenters will have their microphones un-muted during the presentation.

We are looking forward to seeing as many leaseholders as possible on the call next week. The project is entering a new and exciting phase and we hope this provides an opportunity for you to get answers to any questions you may have about the upcoming process and works.



Partners  
R C North FRICS  
R R Bond BSc (Hons) MRICS  
Associate Partner  
D W Evans MRICS



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We trust the above information is clear, however, as always feel free to let me know if you have any queries regarding the proposed meeting. It is important to us that we are available for the leaseholders and welcome your communication and feedback at any time.

Kind Regards

pp Roger North, Long & Partners

A handwritten signature in black ink, appearing to read 'R Bond'.

**Richard R Bond BSc (Hons) MRICS**  
**Chartered Building Surveyor**  
**RICS Registered Valuer**



Partners  
R C North FRICS  
R R Bond BSc (Hons) MRICS  
Associate Partner  
D W Evans MRICS